

NOTICE OF THE SPECIAL MEETING OF THE COMMITTEE OF THE WHOLE

The special meeting of the Committee of the Whole is scheduled for
Tuesday, April 21, 2020 beginning at 5:30 p.m.

A copy of the agenda for this meeting is attached hereto and
can be found at www.tinleypark.org.

NOTICE - MEETING MODIFICATION DUE TO COVID-19

Pursuant to Governor Pritzker's Executive Order 2020-07, Executive Order 2020-10, and Executive Order 2020-18, which collectively suspends the Illinois Open Meetings Act requirements regarding in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, the members of the Village Board will be participating in the meeting through teleconference.

Please note there is a new temporary procedure for public speaking. In-person public speaking is temporarily suspended, although public comments can still be made under the new temporary procedure for public speaking. Written comments and requests to speak may be submitted via email prior to the meeting. Further details can be found on the Village of Tinley Park website on the "Minutes and Agendas" web page at www.tinleypark.org.

Public comments or requests to speak must be emailed in advance of the meeting to clerksoffice@tinleypark.org or placed in the Drop Box at the Village Hall by noon on Tuesday, April 21, 2020. For public health and safety reasons, comments and requests to speak may only be submitted electronically.

Kristin A. Thirion
Clerk
Village of Tinley Park

MEETING NOTICE
VILLAGE OF TINLEY PARK
MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE IS HEREBY GIVEN that a Special Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Tuesday, April 21, 2020, beginning at 5:30 p.m. in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

The agenda is as follows:

1. CALL MEETING TO ORDER.
2. CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 10, AND MARCH 17, 2020.
3. DISCUSS PURCHASE OF SMALL DUMP TRUCK (UNIT 94).
4. DISCUSS A RESOLUTION DECLARING AN EMERGENCY AFFECTING THE PUBLIC HEALTH DUE TO THE OUTBREAK OF THE COVID-19 DISEASE IN THE STATE OF ILLINOIS AND REQUIRING FACE COVERINGS TO PRESERVE PUBLIC HEALTH AND PROTECT RESIDENTS
5. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

KRISTIN A. THIRION
VILLAGE CLERK

MINUTES
Committee of the Whole
March 10, 2020 – 6:00 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: M. Glotz, President Pro-Tem
K. Thirion, Village Clerk
C. Berg, Village Trustee (Arrived at 6:10 p.m.)
W. Brady, Village Trustee
W. Brennan, Village Trustee
D. Galante, Village Trustee
M. Mueller, Village Trustee

Members Absent:

Other Board Members Present: J. Vandenberg, Village President (Arrived at 6:47 p.m.)

Staff Present: D. Niemeyer, Village Manager
P. Carr, Assistant Village Manager, EMA/911 Communications Director
M. Walsh, Police Chief
F. Reeder, Fire Chief
D. Riordan, Deputy Fire Chief
B. Bettenhausen, Village Treasurer
A. Brown, Assistant Village Treasurer
J. Urbanski, Assistant Public Works Director
K. Clarke, Community Development Director
D. Framke, Marketing Director
C. Frankenfield, Staff Accountant

Item #1 - The special meeting of the Committee of the Whole was called to order at 6:05 p.m.

Item #2 – CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 3, 2020 – Motion was made by President Pro-Tem Glotz, seconded by Trustee Mueller, to approve the minutes of the Committee of the Whole meeting held on March 3, 2020. Vote by voice call. President Pro-Tem Glotz declared the motion carried.

Item #3 – REVIEW 2020 FISCAL YEAR BUDGET – The Committee of the Whole Budget Review Meeting included an overview of the 2021 Fiscal Year Budget and presentations by the Fire Department; Public Works Department; Marketing Department; Community Development; Police Department; EMA/911 Department; Commissions, Manager's Office and Mayor's Office; Information Technology Department, the Clerk's Office and Finance Department.

Andrew Brown, Assistant Village Treasurer, presented an overview of the 2021 Fiscal Year budget (FY budget) A total of \$44,228,920 in capital requests was submitted for FY 2021. For the proposed FY 2021 budget, \$19,971,406 (45.15 percent of the initial requests) has been recommended to be funded. The ability to cash-finance those projects, as has been the long established policy, is predicated on budget capacity. The recommended capital expenditures includes funding the Pavement Management Program (PMP) with a full fiscal year of red light camera and vehicle sticker revenue collection. The elimination of either revenue stream will severely impact the capital funding for the PMP in future years.

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David Niemeyer, Village Manager presented an overview of the Mayor and Trustee fund. Performance measures include maintaining partnerships with intergovernmental agencies, Open Meeting Act (OMA) compliance, and community relations. The Mayor and Trustee fund budget decreased by 37.85% from FY20. The major change to this fund will be to the Executive Assistant to the Mayor position. This position is being moved to the Managers Office fund and retitled Administrative Analyst. The Administrative Analyst will have some of the same duties including the duties of the Village Purchasing Officer. Trustee Glotz asked if the Mayor is eliminating his assistant. He feels that there should be a dedicated assistant to the Mayor and has concerns that without one, current Village employees will be overworked. Mr. Niemeyer clarified that the Mayor stated he would not be filling the position and the new Administrative Analyst position would still be handling many of the same duties. The Administrative Assistant to the Manager and Trustee's will be handling the administrative work, which is currently in practice.

Trustee Mueller stated the realigned responsibilities will be evaluated to be sure there is not an overload of responsibilities.

Trustee Galante does not want to add more employees if the responsibilities can be handled by current staff.

The Assistant to the Mayor position will stay on the organizational chart.

Mr. Niemeyer presented the Office of the Village Manager fund. Highlights include training, and a strategic plan which Management Partners will work on at no cost to the Village. Trustee Mueller noted that there is an increase in the Illinois Municipal Retirement Fund (IMRF). Mr. Brown explained that due to IMRF lowering their interest rate assumption, a larger contribution will be required from the participating municipalities.

Kristin Thirion, Village Clerk, presented the Village Clerk Fund. Noted was decrease in the budget of 35.53% from FY20, due to a reclassification of staff to the finance department. She noted the codification of ordinances would be quarterly as opposed to annual. A capital request was made for OnBase Agenda Citizen Participation Tool.

Trustee Glotz asked if there is a vehicle registration list from the Secretary of State office that could be used to crosscheck vehicles of residents who have not purchased a vehicle sticker. Brad Bettenhausen, Village Treasurer, stated there is, but it takes time to get a clean list as it contains anything that is licensed by the Secretary of State including trailers, boats, etc.

Mr. Brown presented the General Overhead fund. Performance measures included the employee wellness program, employee recognition programs, and review of major contractual services. The budget has a decrease of 5.64% and liability insurances were reduced 20% from FY20.

Mr. Brown presented the Finance Department fund. Performance measures include providing monthly financial reports to department heads and the Village Board, and preparing financial documents that qualify for the Government Finance Officers Association (GFOA) award. The budget has increased 25.99% due to realignment of staff from the Clerk's Office. Capital request include financial software and an enterprise resource system.

Pat Carr, Assistant Village Manager, EMA/911 Communications Director, presented the Information Technology (IT) fund. The personnel costs have increased due to the addition of an IT Manager, and a

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new technician. New capital requests include updates to the cyber security plan, and equipment upgrades and replacement.

Matt Walsh, Police Chief, presented the Police Department fund. Department fundamentals and performance measures were noted, adding that the department was able to fulfill the staffing request from FY20. A request for four (4) spots each, in the three (3) training academies, is requested to keep staffing current, in the event of multiple retirements. The overall budget is up 4.8%, 5.4% of which is salary and benefits. All other requested expenditures are down 1.4%.

Trustee Glotz asked about reducing overtime at the music theater with respect to the amount of time officers are on site, prior to attendees arriving. Chief Walsh will investigate. Trustee Glotz also inquired about the patrol overtime. Chief Walsh explained there were two (2) sergeants and one (1) officer on extended medical leave. Additionally, campaigns including; car burglary, Lock It or Lose It, and distracted driving added to the overtime. Once newly hired officers are released from training, this will help lower those costs.

Trustee Galante asked Chief Walsh if he was comfortable with the number of Police Officers on staff. He stated that while he would like more, the number of officers allotted for in the budget were hired.

Trustee Glotz asked about the benefits of the 3-D Crime Scene Scanner. It was explained that this item was removed as the technology was lacking.

Trustee Galante asked why the 80th Avenue Commuter Lot camera upgrade was removed. It was removed due to budget constraints and Mr. Carr explained that there are new grant funded camera's being installed in the Village. With the savings from the grant, there is a possibility of funding in the camera budget to allow for this replacement. Trustee Brennan asked about repurposing cameras that are being replaced. John Urbanski, Assistant Public Works Director, stated this can be looked into.

Trustee Glotz requested explanation on the replacement of the four (4) Police Interceptor vehicles. Mr. Bettenhausen explained three (3) of the vehicles are included for 3 new hires and one (1) is ongoing fleet replacement.

Forest Reeder, Fire Chief, presented the Fire Department fund Department fundamentals and performance measures were covered. The budget has decreased 1.03%, and commodities reduced 4.22% from FY20. The personnel budget was increased by approximately \$230,000 due to implementation of the step program, from the pay plan, that began in mid-2019. Capital requests include replacement of the entire inventory of breathing apparatus as they have reached their service life. There is a pending grant application for this equipment, therefore the request is listed twice on the budget, once with, and once without the grant funding.

Other highlighted requests include two (2) replacement vehicles; replacement of key secure devices as the technology installed with the current devices no longer exists and/or is no longer supported; replacement of the Records Management System as the software is unsupported due to the company going out of business; and an office area remodel to improve safety and security.

Chief Riordan concurred that that the key secure devices and the records management system both need to be replaced, along with the furniture in the office area. He added that there is a personnel request to increase a fire inspector from a nineteen (19) hour position to a thirty (30) hour position.

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Trustee Galante asked how many daily visitors are received at the Fire Department, noting that Village facilities as whole need updating. Chief Riordan estimated between five (5) and ten (10). President Vandenberg asked if the request was more aesthetics or security. Chief Reeder replied that the bulk of the request is to replace the office furniture.

Mr. Carr presented the Emergency Management Agency (EMA) fund. The Village's EMA is one of approximately thirteen (13) State Accredited agencies in northern Illinois. This designation requires the Village to provide the same level of service, training and reporting as the City of Chicago. Overall there is a 1.46% budget increase from FY20, some of this is attributed to absorbing the auxiliaries. Line item decreases highlighted included ambulance services, and dispatching. Capital request include replacing two (2) emergency warning sirens. The Media Works software cost will be offset with a grant received. Two (2) personnel request were also outlined. President Vandenberg asked if there was supplemental documentation to support the salary for the Emergency Planner position. Mr. Carr stated that this is the going rate and will be lower than that of a larger city, such as Chicago.

Mr. Urbanski presented the Public Works fund. Department fundamentals performance measures were outlined. The total budget increased 8.86% from FY20 which includes an increase in personnel costs by 8.82%. The large increases on the line items are for contract landscaping maintenance which is now combined into one item, and sidewalk maintenance which was previously a capital project. Capital requests were also outlined. President Vandenberg asked why the street lighting in the Odyssey Golf Club subdivision was removed by the Treasurer's office. Mr. Bettenhausen explained the streets in the subdivision are private. The Village has maintenance agreement with the subdivision, however the lighting is not addressed in the agreement. The proposed cost by Public Works was an estimate to replace the lighting to conform to the Village's current standards. To complete this as a bulk project is not possible at this time.

Trustee Mueller asked if there will be any reimbursement from the builder for the 80th Avenue Train Station. The Administration and Legal Committee is handling this issue.

Trustee Brady asked why there are no funds for the ballistic film for the Police Department windows. Mr. Urbanski explained that this is for outside windows, the window in front of the clerks, has ballistic film.

Trustee Brennan asked why there is funding for the shooting range if a new facility is being built and Trustee Brady asked if the repairs are necessary to keep the facility functional. Chief Walsh will find out what repairs are required. Mr. Urbanski clarified that the acoustical walls need to be replaced in order to keep the facility functional. He added that equipment in the current facility can be moved to the new facility. Noting, the original cost was for materials only. The updated cost includes installation and hazardous waste removal.

Kimberly Clarke, Community Development Director, presented the Community Development fund. Fundamentals and performance measures were covered. The total budget increased 25.99 % due to personnel changes. Contractual services were reduced by 22.43%.

Donna Framke, Marketing Director presented the Marketing Department fund. Department fundamentals and performance measures used were noted. The total budget is equal to FY20. The increase in personnel costs were offset by reduction in contractual services. Capital requests include wayfinding, trolley program, and analysis of the Hotel/Motel tax use to increase tourism.

Mr. Carr presented the Village Bus Service, noting that the Pace contract has been terminated. A capital request has been made for a new Village bus. Trustee Glotz asked why gasoline and diesel fuel were over

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budget. Mr. Bettenhausen explained that that termination of the Pace bus contract had the Village utilizing other gasoline and diesel powered vehicles.

Mr. Niemeyer presented the Commission fund. Highlights included; funding for the Business Breakfast for the Economic and Commercial Commission (ECC); increased funding for administrative costs and receptions for the Sister Cities Commission; Discover Tinley Expo is anticipated to take place, run by the Community Resource Commission (CRC).

Mr. Bettenhausen presented the remainder of the General fund, which includes Transfers, Economic Incentives, and Contingency funds.

Mr. Urbanski presented the Water and Sewer fund. Outlining department fundamentals and performance measures. The total budget has decreased 2.96% from FY20. Highlighted line items include a decrease in the meter testing budget at the water meter replacement program is nearing completion, and a decrease in engineering services due to these costs being included in the overall project cost. Capital requests were outlined.

Mr. Brown presented the Commuter Parking lot, Hotel/Motel, 911 fund. Motor Fuel Tax (MFT), Local Raods, Fire Alarm, and Tax Increment Financing (TIF) funds.

President Pro Tem Glotz thanked Mr. Brown, Mr. Bettenhausen, the staff in the Finance Department and department heads for their hard work on the budget.

President Pro Tem Glotz asked if the Committee of the Whole had any other questions. No one came forward.

Item #4 – RECEIVE COMMENTS FROM THE PUBLIC - No comments from the public.

ADJOURNMENT

Motion was made by Trustee Brady, seconded by Trustee Brennan, to adjourn this meeting of the Committee of the Whole. Vote by voice call. President Pro Tem Glotz declared the motion carried and adjourned the meeting at 8:47 p.m.

dm

MINUTES

Meeting of the Committee of the Whole
March 17, 2020 – 6:00 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

Members Present: M. Glotz, President Pro Tem
K. Thirion, Village Clerk
C. Berg, Village Trustee
W. Brady, Village Trustee
W. Brennan, Village Trustee
D. Galante, Village Trustee
M. Mueller, Village Trustee

Members Absent:

Staff Present: D. Niemeyer, Village Manager
P. Carr, Assistant Village Manager
B. Bettenhausen, Village Treasurer
A. Brown, Assistant Village Treasurer
C. Zematis, Village Engineer
P. O'Grady, Village Attorney

Others Present:

Item #1 - The meeting of the Committee of the Whole was called to order at 6:00 p.m.

Item #2 – DISCUSS AMUSEMENT TAX FOR VIDEO GAMING TERMINALS (PUSH TAX). –

Paul O'Grady, Village Attorney presented an overview of the Push Tax. This tax will be imposed at a rate of \$0.01 per play, paid by the consumer and collected and disbursed to the Village by the Terminal Operator. Trustee Mueller clarified with Mr. O'Grady, the tax will be paid by the player.

Trustee Berg asked if Oak Lawn has implemented the Push Tax. Mr. O'Grady responded the tax has been in effect since January 1, 2020 and Oak Lawn has received disbursements from some Terminal Operators. Trustee Berg inquired if any business was lost due to the tax. Mr. O'Grady has not heard that any businesses have been affected. Trustee Berg would like to see the outcome in Oak Lawn before deciding.

Motion was made by Trustee Mueller, seconded by Trustee Brennan, to recommend approval of the Amusement Tax for Video Gaming Terminals (Push Tax) be forwarded to the Village Board for approval. Vote by voice call. Ayes: 5. Nay: 1. President Pro Tem Glotz declared the motion carried.

Item #3 – DISCUSS SERVICE CONTRACT WITH CONSTELLATION NEWENERGY, INC. –

WATER PUMPING STATION. – Dave Niemeyer, Village Manager, presented the service contract with Constellation Energy. The Village participates in a consortium with 140 other municipalities known as the Northern Illinois Municipal Electric Collaborative (NIMEC) to drive down pricing for residential and Municipal electricity.

In addition to the Village's residential and small business electric aggregation program, NIMEC also goes out to bid for electricity pricing relating to municipal uses (pumping stations and street lighting accounts) on behalf of the entire consortium. With 140 communities that participate in NIMEC's consortium, aggregating the collective volume and bidding together achieves savings that would otherwise not be available if the accounts were bid individually.

The Village has five (5) accounts for various pumping stations that benefit from the collective bid. These accounts are not included in our electric aggregation program and instead bid separately because of the high level of electric consumption used to operate these pumping stations.

The current fixed rate for these accounts is 5.324¢/kwh. NIMEC received bids from Constellation, Dynegy, and MC Squared. Constellation won with the lowest bid results.

Below are the rates the Village received:

Member	Address	Current	1 year	2 year	3 year
Village of Tinley Park	164th & Harlem (Post 7)	5.324	4.6170	4.6680	4.6600
Village of Tinley Park	16296 So. 84th (Post 6)	5.324	4.6170	4.6680	4.6600
Village of Tinley Park	18301 S Ridgeland Ave (Post 2)	5.324	4.6170	4.6680	4.6600
Village of Tinley Park	6640 W 167th St	5.324	4.6170	4.6680	4.6600
Village of Tinley Park	171st St & 80th Ave (Post 5)	5.324	4.6170	4.6680	4.6600

The Village received the bid on March 2nd. Once the bid is received, the Village only has until the end of the business day to lock in the rates and execute the contract. Due to lack of advance notice of the bid date, this was unable to be discussed at a meeting prior to contract execution. However, given the historic lows of the market (pricing levels not seen in 20 years), the Village selected the three (3) year term at the rate of 4.66¢/kwh, beginning 4/30/20 and ending 4/30/23. 80% of consortium members also selected the three (3) year term. President Pro Tem Glotz asked if there were any questions. There were none. Motion was made by Trustee Berg, seconded by Trustee Brady, to recommend the service contract with Constellation NewEnergy, Inc., be forwarded to the Village Board for approval. Vote by voice. President Pro Tem Glotz declared the motion carried.

Brad Bettenhausen, Village Treasurer, stated MC Squared, the electrical aggregation company for the citizens, will be sending a mailer to new residents of the Village, later this year.

Item #4 – DISCUSS 2021 PAVEMENT MANAGEMENT PROGRAM (PMP) AND AWARD OF CONTRACTS.

Colby Zematis, Village Engineer, presented the FY2021 PMP Resurfacing Project bids. The project entails approximately 9.2 miles of pavement improvements which include street resurfacing by heater scarification, Hot Mix Asphalt (HMA) surface removal and replacement, pavement patching, miscellaneous concrete repairs, structure adjustments, pavement striping and other miscellaneous improvements in order to complete the project.

Five (5) bids were received and publicly read on February 27, 2020. The bid results are below and the bid tab is attached. The lowest, responsible bidder was Gallagher Asphalt Corporation in the amount of \$3,681,512.04.

Contractor	Location	Bid Total
Gallagher Asphalt Corporation	Thornton, IL	\$3,681,512.04
Iroquois Paving Corporation	Watseka, IL	\$3,992,261.86
D Construction Co.	Coal City, IL	\$4,266,786.36
PT Ferro Construction Company	Joliet, IL	\$4,345,642.07
Austin-Tyler Construction, Inc.	Elwood, I	\$4,352,461.80
Engineer's Estimate		\$3,745,195.71

Upon approval of the Village Board, the Contract Books will be submitted to Gallagher Asphalt for the required signatures and insurance documents. Robinson Engineering will then review those documents and when all the necessary items are addressed, they will then send the final Contract Books to IDOT for final signatures.

Funding in the amount of \$4,115,000 is available in the FY21 Budget for Design Engineering, Roadway Resurfacing, Construction, Material Testing and Construction Engineering.

Budget	\$4,115,000.00
Low Bid – Gallagher Asphalt	\$3,681,512.04
Engineering Base Fee	\$1,250.00
Negotiated Preliminary Engineering Fee (3.5%)	\$128,852.92
Negotiated Engineering Inspection Fee (6%)	\$220,890.72
Materials Testing Fee	<u>\$27,500.00</u>
	\$4,060,005.68
	Under Budget - \$54,994.32

President Pro Tem Glotz asked if there were any questions. There were none.

Motion was made by Trustee Glotz, seconded by Trustee Mueller, to recommend awarding the FY2021 PMP Resurfacing Project to Gallagher Asphalt, be forwarded to the Village Board for approval. Vote by voice. President Pro Tem Glotz declared the motion carried.

Item #5 – DISCUSS PROPOSED 159TH & HARLEM TAX INCREMENT FINANCING (TIF) INTENT TO REIMBURSE RESOLUTION. – Brad Bettenhausen, Village Treasurer, presented a resolution declaring the Village’s intent to reimburse itself for TIF Expenditures from TIF incremental revenues, should a TIF district be established in the Study Area.

President Pro Tem Glotz asked if there were any questions. There were none.

Motion was made by Trustee Brennan, seconded by Trustee Mueller, to recommend approval of Proposed 159th & Harlem Tax Increment Financing (TIF) Intent to Reimburse Resolution, be forwarded to the Village Board for approval. Vote by voice call. Ayes: 5. Nay: 1. President Pro Tem Glotz declared the motion carried.

Item #6 – DISCUSS 2021 BUDGET WRAP-UP. – Andrew Brown, Assistant Village Treasurer, presented an update to the FY2021 Village Budget. Updates to the draft budget were made based on the feedback from the Village Board. Answers to questions asked at the March 10, 2020 Committee of the Whole meeting are provided in the back-up.

Trustee Glotz thanked the Finance Department and Village Staff for their hard work on the budget.

Trustee Mueller thanked Mr. Brown for the answers in the back-up material.

Trustee Berg asked how revenue may be affected from the coronavirus. Mr. Bettenhausen stated there is no reason not to move forward regarding approving the budget. Measures will be taken as needed, as has been done in the past. The effects will not be able to be evaluated until reporting is complete which takes a few months. Mr. Niemeyer noted that discussions have been had regarding hiring and capital projects.

Item #7 – RECEIVE COMMENTS FROM THE PUBLIC –

Trustee Glotz asked if there was anyone else who would like to comment. There was none.

Motion was made by Trustee Brennan, seconded by Trustee Brady, to adjourn the Committee of the Whole. Vote by voice call. President Pro Tem Glotz declared the motion carried and adjourned the meeting at 6:35 p.m.

ADJOURNMENT

dm

DRAFT



Interoffice Memo

Date: April 15, 2020
To: John Urbanski, Acting Interim Public Works Director
From: Kelly Mulqueeny, Street Superintendent
Subject: Replace 2008 Ford F550 Dump Truck (94)

Presented for April 21, 2020 Board meeting discussion and action:

Description: Approve the purchase for a 2020 Ford F550 dump truck (94).

Background: Public Works is requesting the approval of replacing a 2008 F550 Ford dump truck with a 2020 model. This truck broke down in February with internal engine noises. It was determined that there was engine failure because of a valve broken that damaged the cylinder wall. Repairs can be made with a used engine but the warranty would only be for 6 months and repairs could exceed \$15,000 or we could purchase a new chassis and swap out existing bed and hoist at a cost of \$45,000 (which is recommended by the Head Mechanic). We would also receive a 3 year warranty.

Budget / Finance: Funding is budgeted and available in the unapproved FY21 Budget.

Budget Available for 3/4 Ton Pick-up truck	\$40,900.00
O & M R&M motor vehicles	\$3,993.00
Purchase of chassis	(\$44,893.00)
Difference	\$0

Staff Direction Request: Approve the purchase to replace a 2008 Ford F550 dump truck with a 2020 Ford F550 Dump Truck in the amount of \$44,893.00.

Attachments:

- 1) Quote for Replacement

Prepared for: Dan Quinn

Village of Tinley Park

Prepared by: Kyle Mohrbach

04/09/2020



Sutton Ford Inc. | 21315 Central Avenue Matteson Illinois | 604432893

2020 F-550 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F5G)

Price Level: 40

As Configured Vehicle

Code	Description
F5G	Base Vehicle Price (F5G)
660A	Order Code 660A
99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas
44G	Transmission: TorqShift 10-Speed Automatic
X8L	Limited Slip w/4.88 Axle Ratio
68M	GVWR: 19,500 lb Payload Plus Upgrade Package
TGM	Tires: 225/70Rx19.5G BSW Traction
64Z	Wheels: 19.5" x 6" Argent Painted Steel
A	HD Vinyl 40/20/40 Split Bench Seat
PAINT	Monotone Paint Application
169WB	169" Wheelbase
STDRD	Radio: AM/FM Stereo w/MP3 Player
96V	XL Value Package
90L	Power Equipment Group
473	Snow Plow Prep Package
62R	Transmission Power Take-Off Provision
86M	Dual 78 AH Battery
67B	397 Amp Alternators
52B	Trailer Brake Controller
59H	Center High-Mounted Stop Lamp (CHMSL)
525_	Steering Wheel-Mounted Cruise Control
425	50-State Emissions System
AS_01	Medium Earth Gray
Z1_01	Oxford White

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Dan Quinn



Village of Tinley Park

Prepared by: Kyle Mohrbach

04/09/2020

Sutton Ford Inc. | 21315 Central Avenue Matteson Illinois | 604432893

2020 F-550 Chassis 4x2 SD Regular Cab 169" WB DRW XL (F5G)

Price Level: 40

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$40,870.00
Options & Colors	\$4,140.00
Upfitting	\$0.00
Destination Charge	\$1,695.00
Subtotal	\$46,705.00
<i>Pre-Tax Adjustments</i>	
Code	Description
BED SWAP	Regional Bed Swap and Hoist Install
Gov Discount	Government/Municipal Discount
	\$3,750.00
	-\$5,562.00
Total	\$44,893.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Interoffice Memo

Date: April 17, 2020

To: Committee of the Whole

From: David Niemeyer, Village Manager

cc: Pat Carr, Assistant Village Manager
Paul O'Grady, Village Attorney

Subject: Resolution Requiring Face Coverings

Attached is a resolution requiring residents and visitors to Tinley Park to wear face coverings outside of their place of residence due to the COVID-19 crisis, with some exceptions. The CDC has recommended this to prevent the spread of the virus. This requirement would be effective April 24, 2020 to give us time to notify businesses and residents.

Face Coverings would be required at all essential businesses, including employees and customers. This resolution would not apply to the following persons:

- Engaged in outdoor activity such as walking, running, biking or other solitary physical activity while at the same time practicing social or physical distancing of at least six feet from others;
- Riding alone in a personal vehicle;
- Who are alone or with household members in a separate single space;
- When doing so creates a greater health, safety or security risk to the individual or the public; and
- While drinking or eating.



VILLAGE OF TINLEY PARK

Cook County, Illinois

Will County, Illinois

RESOLUTION NO. 2020-R-037

**A RESOLUTION DECLARING AN EMERGENCY AFFECTING THE
PUBLIC HEALTH DUE TO THE OUTBREAK OF THE COVID-19 DISEASE
IN THE STATE OF ILLINOIS AND REQUIRING FACE COVERINGS TO
PRESERVE PUBLIC HEALTH AND PROTECT RESIDENTS**

WHEREAS, Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois provides that any municipality which has a population of more than 25,000 is a home rule unit, and the Village of Tinley Park, Cook and Will Counties, Illinois, with a population in excess of 25,000 is, therefore, a home rule unit and, pursuant to the provisions of said Section 6(a) of Article VII, may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt; and

WHEREAS, pursuant to the authority vested in the office of the Village President by Section 11-1-6 of the Illinois Municipal Code, 65 ILCS 5/11-1-6, and Section 31.012 of the Tinley Park Village Code, Jacob C. Vandenberg, President ("Mayor") of the Village of Tinley Park ("Village") did declare a Local State of Emergency and Disaster on March 20, 2020, which expired on April 7, 2020; and

WHEREAS, the Corporate Authorities of the Village of Tinley Park ("Village"), have determined that it is in the best interests of said Village of Tinley Park to renew and amend the Mayor's declaration of Local State of Emergency and Disaster made on March 20, 2020; and

WHEREAS, Section 8-10-5 of the Illinois Municipal Code, 65 ILCS 5/8-10-5, provides that the Village Board may declare an emergency when the public health or safety is affected pursuant to a majority vote of its members; and

WHEREAS, this Declaration is due to the outbreak of the COVID-19 disease in the State of Illinois ("State"). State of Illinois Governor JB Pritzker issued a disaster declaration on March 9, 2020 due to the COVID-19 disease outbreak in the State and the World Health Organization (WHO) has declared the COVID-19 disease outbreak a worldwide global pandemic. Furthermore, Governor Pritzker enacted a "Shelter in Place" Order effective March 21, 2020 at 5:00 PM CST until April 7, 2020, which Governor Pritzker extended on April 1, 2020 by Executive Order 2020-18 through April 30, 2020; and

WHEREAS, the "Shelter in Place" Order lays out three main directives: (1) shelter in place except for essential activities; (2) non-essential business and operations must cease; and (3) all gatherings of more than ten (10) people are prohibited; and

WHEREAS, to further protect Illinois residents, the "Shelter in Place" Order permits individuals to leave their home only to perform Essential Activities, Essential Government Functions, or to operate Essential Businesses and Operations, as defined in Executive Order 2020-10; and

WHEREAS, pursuant to the directives outlined in the “Shelter in Place” Order, it is necessary to take measures to ensure that employees and visitors of Essential Businesses are able to carry out these functions effectively and safely, while maintaining social distancing of six (6) feet as recommended by the Centers for Disease Control and Prevention (the "CDC"); and

WHEREAS, most recently, on April 3, 2020, the CDC issued a new recommendation to help slow the spread of COVID-19 which advised individuals to wear cloth face coverings in public settings as an additional, voluntary public health measure; and

WHEREAS, the number of suspected COVID-19 cases in Illinois is increasing exponentially and across more locations in Illinois, indicating that drastic social distancing measures are needed in order to reduce the number of people who become sick at any given time and the possibility of exhausting health care resources; and

WHEREAS, the nature of the emergency is the spread of the COVID-19 disease in the Village and extraordinary measures must be taken to protect the public health, safety and welfare of the residents of the Village; and

WHEREAS, Section 97.1 “Spreading Contagion Prohibited” of the Tinley Park Village Code states that “it shall be unlawful for any person to spread willfully or carelessly, any contagious disease to so cause the spread of the same.”

WHEREAS, it is necessary and appropriate to immediately take measures to protect the public's health in public spaces in response to COVID-19;

WHEREAS, the Corporate Authorities of the Village have determined that it is in the best interest of the Village that said Declaration be made by the Village; and

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF TINLEY PARK, COOK AND WILL COUNTIES, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, AS FOLLOWS

SECTION 1: The preambles hereto are hereby made a part of, and operative provision of this Resolution as fully as if completely repeated at length herein.

SECTION 2: The official policy of the Village of Tinley Park is to direct and recommend all persons engaging in any activity outside of their place of residence while other people are present are required to wear face covering to include their nose and mouth made of any cloth or other material which is reasonably designed and made to inhibit, filter or restrict the breath, sneeze, cough or other exhaling from one's nose and mouth, including but not limited to a non-medical grade mask, cloth or plastic mask, scarf, bandana or handkerchief. This declaration shall not apply to persons:

- a. Engaged in outdoor activity such as walking, running, biking or other solitary physical activity while at the same time practicing social or physical distancing of at least six feet from others;
- b. Riding alone in a personal vehicle;
- c. Who are alone or with household members in a separate single space;
- d. When doing so creates a greater health, safety or security risk to the individual or the public; and

- e. While drinking or eating.

SECTION 3: Effective April 24, 2020, all employees and visitors of any grocery store, pharmacy or drug store, convenience store, gas station, and all other essential businesses as defined in the Governor's Executive Order 2020-10 (collectively, the "Essential Businesses" and singularly, the "Essential Business") shall wear a face covering as recommended by the CDC, while on the premises.

SECTION 4: Essential Businesses and/or employers must provide, at their expense, such face coverings for all employees working in the establishment.

SECTION 5: All Essential Businesses are required to implement infection control practices, including but not limited to, regular hand washing, coughing and sneezing etiquette, and proper tissue usage and disposal.

SECTION 6: All Essential Businesses are required to provide sanitization materials, such as hand sanitizer and sanitizing wipes to employees and visitors.

SECTION 7: All Essential Businesses are required to sanitize high-touch areas including restrooms, break rooms, equipment, and machinery.

SECTION 8: All Essential Businesses shall be required to enforce the 6-foot social distancing requirement.

SECTION 9: All Essential Businesses shall post notice, in a conspicuous place, the requirement for employees and visitors to wear a mask or cloth face covering while on the premises. Essential Businesses are required to enforce the Order with respect to its own employees. As for visitors on the premises, the notice shall make visitors aware that they are in violation of this order if they are not wearing a mask or cloth face covering.

SECTION 10: All Essential Businesses or operator may refuse admission or service to any individual who fails to wear a face covering reasonably designed and made to inhibit, filter or restrict the passing of a person's breath, sneeze, cough or other exhaling from one's nose and mouth.

SECTION 11: If a visitor of an Essential Business refuses to leave the premises or comply with the Order to wear a mask or cloth face covering, the Essential Business shall notify the Village's Police Department. Persons not following this declaration may be issued a warning by the Village of Tinley Park Police Department for violation of Section 97.1 of the Village Code and any other appropriate ordinance or state law. Persons not following this declaration who previously received a warning from the Village of Tinley Park Police Department may be issued a citation for violation of Section 97.1 or arrested at the discretion of the Chief of Police or his designee.

SECTION 12: Nothing in the policy stated in this declaration shall prevent employees or visitors from wearing a surgical-grade mask or other more-protective face covering if the individual already possesses such equipment, or if the Essential Business is otherwise required to provide such employee with more-protective equipment due to the nature of the work involved.

SECTION 13: This declaration does not supplant or diminish the absolute need for all residents, employees and workers in Tinley Park and all visitors to Tinley Park, to practice social and

physical distancing in all settings and with all ages. Social and Physical Distancing is still the first best and required practice to combat the COVID-19 Pandemic.

SECTION 14: The emergency declared herein shall be in effect until May 21st or the repeal of the Governor’s disaster declaration issued on March 9, 2020 due to the COVID-19 disease outbreak, unless continued by order of the Village Board

SECTION 15: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED this 21st day of April, 2020, by the Corporate Authorities of the Village of Tinley Park on a roll call vote as follows:

AYES:

NAYS:

ABSENT:

APPROVED this 21st day of April, 2020, by the President of the Village of Tinley Park.

Village President

ATTEST:

Village Clerk